## *Form number 3* **REQUEST FOR SUPPLEMENT OR CORRECTION OF INFORMATION**

Applicant (name and surname / title, address / registered office, telephone and/or e-mail)

Name of the public authority / registered office and address

## **Information requested**

On \_\_\_\_\_\_, I submitted a request for access to information to the aforementioned public authority in accordance with Article 18, paragraph 1 of the Act on the Right of Access to Information (OG 25/13 and 85/15) in which I requested the following information (*please specify the requested information*):

Since on \_\_\_\_\_ I received information that is not the one I requested or is incomplete (circle as appropriate), I hereby request, in accordance with Article 24, Paragraphs 1 and 2 of the Act on the Right of Access to Information, that I be provided with a supplement or correction of the following information:

Method of access to information (please check)

 $\Box$  direct access to information,

 $\Box$  access to information in writing

- access to documents and the making of copies of documents containing the requested information,
- delivery of copies of documents containing the requested information,
- $\Box$  by other appropriate means (electronic or other)

(handwritten signature of the applicant)

(place and date)

*Note:* The public authority shall be entitled to reimbursement of actual material costs from the applicant in connection with the provision and delivery of the requested information.

## Right to appeal

If the public authority does not resolve the request within 15 days, the applicant has the right to file a complaint with the Information Commissioner.

The applicant has the right to file a complaint with the Information Commissioner if they are dissatisfied with the decision made by the public authority.

Form number 3 – Request for supplement or correction of information